

AN ORDINANCE ' **98645**

**ACCEPTING THE BEST VALUE BID OF CHARTWELL COMMUNITY SERVICES, INC. TO PROVIDE IN-HOME PERSONAL ASSISTANCE SERVICES IN SUPPORT OF THE CITY HOMEMAKER PROGRAM IN AN AMOUNT NOT TO EXCEED \$400,000.00; AUTHORIZING UP TO TWO ADDITIONAL ONE-YEAR RENEWALS, SUBJECT TO APPROPRIATION; AND AMENDING ORDINANCE NO. 98181 TO REVISE THE BUDGET.**

**WHEREAS**, best value bids were submitted to provide in-home personal assistance services to elderly, disabled persons pursuant to the City Homemaker Program (the "Program"); and

**WHEREAS**, the Program is administered by the Department of Community Initiative's ("DCI") Elderly and Disabled Services Division; and

**WHEREAS**, the City of San Antonio ("City") has determined that the bid of Chartwell Community Services, Inc. ("Chartwell"), bid number 2, will provide the best value to meet the City's needs for the contract; and

**WHEREAS**, the contract will begin upon award and terminate September 30, 2004, at an annual cost not to exceed \$400,000.00; and

**WHEREAS**, the cost of the initial contract term will not exceed \$300,000.00, since the initial term will be for less than one year; and

**WHEREAS**, the City of San Antonio has passed and approved the Annual Consolidated Operating and Capital Budgets (the "Budget") for fiscal year 2003 - 2004 under Ordinance No. 98181, dated September 18, 2003 in which funds are appropriated from the City's General Fund for the initial year of the contract; and

**WHEREAS**, it is now necessary to amend the Budget to reallocate funds for this contract; and

**WHEREAS**, the City now desires to contract with Chartwell to provide in-home personal assistance services as described in the attached best value bid; **NOW THEREFORE:**

**BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SAN ANTONIO:**

**SECTION 1.** The best value bid number 2, submitted by Chartwell Community Services, Inc. to provide in-home personal assistance services pursuant to the City Homemaker Program in an amount not to exceed \$400,000.00 is hereby accepted. All other bids will be considered rejected upon the deposit by the successful bidder of all required insurance certificates or the expiration of sixty days from the effective date hereof, whichever occurs first. The bid and bid tabulation sheets are attached hereto and incorporated herein as Attachment I. The Director of the

Department of Purchasing and General Services is hereby authorized to extend this contract for up to two additional one-year periods, by written agreement of the parties, subject to and contingent upon appropriation of funds.

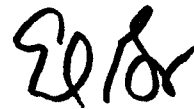
**SECTION 2.** Funds in the amount of \$300,000.00 are to be encumbered in Fund 11-000000 (General Fund) in Index Code 297119, entitled "Fees to Professionals", and made payable to Chartwell Community Services, Inc. for the period beginning upon award and ending September 30, 2004 to provide in-home personal assistance services.

**SECTION 3.** Ordinance No. 98181, dated September 18, 2003, is hereby amended to revise DCI's fiscal year 2003 - 2004 General Fund Budget for the City Homemaker Program (Activity 38-11-02), moving funds totaling \$300,000.00 from Personnel Services category into the category of Fees to Professional Contractors and \$60,000 into the category of Direct Welfare Payments as reflected in Attachment II, which is attached hereto and incorporated herein by reference.

**SECTION 4.** The financial allocations in this Ordinance are subject to approval by the Director of Finance, City of San Antonio. The Director may, subject to concurrence by the City Manager or the City Manager's designee, correct allocations to specific Index Codes and Fund Numbers as necessary to carry out the purpose of this Ordinance.

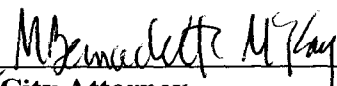
**SECTION 5.** This ordinance shall take effect ten (10) days from the date of passage.

**PASSED AND APPROVED** this 18th day December, 2003.



M A Y O R  
EDWARD D. GARZA

ATTEST:   
CITY CLERK

APPROVED AS TO FORM:   
City Attorney